



**B&B Heating and Cooling Contractors, Inc.**  
 4475 PRINTERS COURT  
 WHITE PLAINS, MARYLAND 20695  
 301-645-2201



## SERVICE MAINTENANCE AGREEMENT

Customer Name	Location of Equipment if different from street address:
Street Address	1.
City, ST, Zip	2.
Phone	3.
Email	Contract Date

System Type	Make	Model #	Serial #	Date Installed
<b>Total Annual Maintenance Contract</b>				

**Special Instructions:**

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Plan Options	
_____	<b>Platinum Service Agreement- Labor Coverage</b>
_____	<b>Gold Service Agreement- No Labor Coverage</b>
_____	<b>Silver Service Agreement- No Labor Coverage</b>
_____	<b>Filter Maintenance - \$35.00</b>

### TERMS AND CONDITIONS

- 1.) The initial term of the Service Maintenance Agreement is one (1) year from the contract date. Coverage will renew automatically each year on the anniversary of the contract date unless: (i) you have given B&B Heating and Cooling Contractors, Inc. written notice no later than 10 days after the renewal date that you do not wish to renew coverage, or (ii) B&B Heating and Cooling Contractors, Inc. has given prior notice to the renewal date that your coverage will not be renewed. B&B Heating and Cooling Contractors, Inc. may modify these Terms and Conditions, including the annual plan coverage prices, prior to the annual renewal date.
- 2.) Customer agrees that only authorized B&B Heating and Cooling Contractors, Inc. technicians will provide service on the covered equipment during the term of contract. If any other person or company services the covered equipment during the term of the contract, the contract will be null and void and the customer will not be eligible for any refund.
- 3.) Annual A/C and Heating maintenance appointments will be scheduled by B&B Heating and Cooling Contractors, Inc. based on scheduling availability and customer convenience during the coverage year.
- 4.) This plan does NOT cover filter replacement, humidifiers, air cleaners, hot water tanks, replacement of thermostats, or unavailable replacement parts.

Contract Start Date:	Contract End Date:	Payment Total:
<input type="checkbox"/> Cash <input type="checkbox"/> Check #	<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard	<input type="checkbox"/> Discover
Card number:	Verification Code:	Expiration Date:
Customer Signature:	Technician Signature:	



**ATTACHMENTS:** THE FOLLOWING ATTACHMENTS ARE AN INTEGRAL PART OF THIS CONTRACT:

<b>Platinum Service Agreement</b> <b>Labor Coverage</b> <b>Only \$280.00</b> <b>Additional System- \$140.00</b>	<b>Gold Service Agreement</b> <b>No Labor Coverage</b> <b>Only \$190.00</b> <b>Additional system-\$95.00</b>	<b>Silver Service Agreement</b> <b>No Labor Coverage</b> <b>Only \$150.00</b> <b>Additional System-\$75.00</b>
<ul style="list-style-type: none"> <li>• Spring A/C Precision Tune-Up.</li> <li>• Instant 20% discount on heating and air conditioning parts <b>not</b> covered under manufacture warranty.</li> <li>• \$45.00 COPAY on service call</li> <li>• PRIORITY service.</li> <li>• Extended one-year warranty on replacement parts.</li> <li>• Labor Warranty within annual coverage period.</li> <li>• 20% off Heating and Air Conditioning accessories.</li> </ul>	<ul style="list-style-type: none"> <li>• Spring A/C Precision Tune-Up &amp; Fall heating performance inspection Tune-Up.</li> <li>• Instant 20% discount on heating and air conditioning parts and repair service.</li> <li>• 50% off one service call within annual coverage period.</li> <li>• PRIORITY service.</li> <li>• Extended one-year warranty on replacement parts.</li> <li>• 30-day warranty on labor.</li> <li>• 20% off Heating and Air Conditioning accessories.</li> </ul>	<ul style="list-style-type: none"> <li>• Fall heating performance inspection Tune-Up</li> <li>• Instant 20% discount on heating parts and repair service.</li> <li>• PRIORITY service.</li> <li>• Extended one-year warranty on replacement parts.</li> <li>• 30-day warranty on labor.</li> <li>• 20% off Heating and Air Conditioning accessories.</li> </ul>



# B&B Heating and Cooling Contractors, Inc.



## SERVICE MAINTENANCE AGREEMENT

Covering Year Round Residential Heating and Cooling

For Service Call  
301-645-2201

### SPRING CHANGEOVER TO COOLING

1. Install gauges and check operating pressures.
2. Check voltage and amperage to all motors with meter.
3. Check air temperature drop across evaporator.
4. Check for adequate refrigerant charge and possible leaks.
5. Check evaporator superheat.
6. Lubricate all moving parts.
7. Check belt and adjust tension.
8. Check filters.
9. Check pressure switch cut-out settings.
10. Check electrical lockout circuits.
11. Check starting contactor contacts.
12. Check all wiring and connections.
13. Clean and adjust thermostat.
14. Check air temperature across condenser.
15. Check that condensate drain is open.

### FALL CHANGEOVER TO HEATING (Gas Furnace)

1. Clean and adjust thermostat.
2. Clean and adjust all safety controls.
3. Clean and adjust pilot assembly.
4. Adjust burner for efficiency.
5. Check for gas leaks in furnace.
6. Lubricate all moving parts.
7. Check belt and adjust tension.
8. Check filters.
9. Check flue pipe.
10. Shut down Central Air Conditioner.
11. Clean and check blower for maximum air flow.
12. Adjust pressure regulator.
13. Check total performance and operating efficiency of heating system.

### FALL CHANGEOVER TO HEATING (Heat Pump)

1. Install gauges and check operating pressures.
2. Check voltage and amperage to all motors with meter.
3. Check air temperature rise across evaporator.
4. Check defrost board and sensor.
5. Check high and low pressure switch.
6. Check contactors and high voltage connections.
7. Check crank case heater is operating.
8. Check blower motor amp draw.
9. Check electric heat sequencers.
10. Check amp draw on kw electric heat.
11. Check filters.
12. Check total performance and operating efficiency of heating system.

## GENERAL PROVISIONS

### **This Is A Limited Service Agreement:**

During the term of this agreement, we will take all reasonable precautions to avoid injury to persons and damage to property while on the premises, but we shall not be liable for any special or consequential damages.

This agreement, its price and performance, are all subject to delays or inability to perform work caused by or relating from scarcity of labor or material, strikes, either on the work done on the agreement, or any other work affecting the same directly or indirectly, lockouts, accidents, fire, floods, breakdowns, war, riots, rebellion, lack of material, delays of transportation, acts of Government or any Government Agency, judicial authority, Act of God or any other cause beyond the control of B&B Heating and Cooling Contractors, Inc.

We shall not be required to furnish any items or equipment as may be recommended or required by Insurance Companies, Government, State, Municipal or other authorities. In such cases, the customer shall be charged for the parts and labor involved at the then current price for such items. No such parts or labor shall be furnished, however, without authorization of customer.

It is mutually agreed that this agreement covers only the electrically operated parts within the equipment listed, and does not include water, gas, oil or electric supply to equipment, ductwork or balancing beyond the unit, or sheet metal components which may deteriorate due to corrosion or rust.

It is understood that B&B Heating and Cooling Contractors, Inc. will use care in performing the above service, but shall not be liable for failure to discover conditions necessitating repairs or replacements, nor shall any claim for consequential damages be made by either party.

It is mutually agreed that this agreement is valid either a one year period, unless otherwise stated. This agreement will not be extended due to failure of customer to schedule inspections within the twelve month period. It is also mutually agreed that there will be no refunds of any monies paid in conjunction with this contract.

All service will be performed during regular working hours of B&B Heating and Cooling Contractors, Inc.

This Agreement covers the complete understanding between the parties and B&B Heating and Cooling Contractors, Inc. No verbal representations shall be binding on either party.

We shall not be responsible for system design nor maintaining design conditions. B&B Heating and Cooling Contractors, Inc. will not be responsible for any subsequent damage due to water leakage.